

Agenda

We welcome you to
Elmbridge Local Committee
Your Councillors, Your Community
and the Issues that Matter to You

A link to view the live and recorded webcast of the meeting will be available on the [Elmbridge Local Committee](#) page on the council's website.

Discussion

Highways schemes
Bus stop clearways



Venue

Location: Council Chamber,
Elmbridge Civic Centre, Esher, Surrey
KT10 9SD

Date: Monday, 7 March 2022

Time: 4.00 pm

You can get involved in the following ways

Ask a question

If there is something you wish to know about how your council works or what it is doing in your area, you can ask the local committee a question about it.

Write a question

You can also put your question to the local committee in writing. The Partnership Committee Officer must receive it a minimum of 4 working days in advance of the meeting.

Before submitting your question we would encourage you to use the report it function on the [SCC website](#) to get a quicker response to your issue whenever possible.

We will, where possible, endeavour to provide a written response to your question in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the Partnership Committee Officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

This is a meeting in public.

Attending the Local Committee meeting

Your Partnership Committee Officer is here to help.

Email: gregory.yeoman@surreycc.gov.uk

Tel: 07968 832390 (text or phone)

Website: <https://www.surreycc.gov.uk/people-and-community/your-local-area>

Please contact **Gregory Yeoman, Partnership Committee Officer** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language.
 - If you would like to attend and you have any additional needs, e.g. access or hearing loop
 - If you would like to talk about something in today's meeting or have a local initiative or concern.
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Surrey County Council Appointed Members

Rachael Lake, Walton (Chairman)
Steve Bax, East Molesey & Esher (Vice-Chairman)
David Lewis, Cobham
Nick Darby, The Dittons
Tim Oliver, Weybridge
John O'Reilly, Hersham
Mark Sugden, Hinchley Wood, Claygate & Oxshott
Ernest Mallett MBE, West Molesey
Tony Samuels, Walton South and Oatlands

Borough Council Appointed Members

Cllr Andrew P Burley, Oxshott & Stoke D'Abernon
Cllr John Cope, Walton South
Cllr Peter Harman, St George's Hill
Cllr Neil Houston, Long Ditton
Cllr Alistair Mann, Cobham and Downside
Cllr Mike Rollings, Claygate
Cllr Mrs Mary Sheldon, Hersham Village
Cllr Ashley Tilling, Weybridge Riverside
Cllr Graham Woolgar, Walton Central

Chief Executive
Joanna Killian

Borough Council Substitute Members

Cllr Mike Axton, Molesey West
Cllr Mrs Hilary Butler, Oatlands and Burwood Park
Cllr Jez Langham, Long Ditton
Cllr Bruce McDonald, Claygate
Cllr Christine Richardson, Walton Central
Cllr Charu Sood, Weybridge St Georges Hill
Cllr Richard Williams, Esher
Cllr Paul Wood, Hersham Village

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. **To support this, wifi is available for visitors – please ask for details.**

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances. It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

Note: This meeting may be filmed for live or subsequent broadcast - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of the Community Partnerships Team at the meeting.

OPEN FORUM

15 minutes before the beginning of the formal meeting in which residents can raise issues with the Local Committee.

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive any apologies for absence and notices of substitutions from Borough members under Standing Order 39.

2 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)

- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

3 MINUTES OF PREVIOUS MEETING

(Pages 1 - 6)

To approve the Minutes of the previous meeting as a correct record.

4 CHAIRMAN'S ANNOUNCEMENTS

To receive any Chairman's announcements.

5 PUBLIC WRITTEN QUESTIONS

To answer any questions or receive a statement from any member of the public who lives, works or studies in the Elmbridge Borough area in accordance with Standing Order 69. Notice should be given in writing or by email to the Partnership Committee Officer at least by 12 noon four working days before the meeting.

6 PETITIONS

To receive any petitions in accordance with Standing Order 68. Petitions must be submitted to the Partnership Committee Officer in paper copy or on-line through Surrey County Council's e-petitions website at least 14 days before the meeting.

7 MEMBER WRITTEN QUESTIONS

To receive any written questions from Members under Standing Order 47. Notice should be given in writing to the Partnership Committee Officer by 12.00 noon four working days before the meeting.

8 APPROVAL OF BUS STOP CLEARWAYS IN THE CLAYGATE AREA (EXECUTIVE FUNCTION - FOR DECISION)

(Pages 7 - 16)

Buses are not always able to access bus stops in certain areas in Claygate, Esher and Hinchley Wood due to parked vehicles. To ensure good accessibility onto/off buses, and to ensure that the bus driver has good visibility of waiting passengers, it is recommended that a bus stop clearway is installed at each bus stop.

9 HIGHWAYS REPORT (EXECUTIVE FUNCTION - FOR DECISION)

(Pages 17 - 32)

This report seeks approval of a programme of highway works for Elmbridge funded from the Local Committee's delegated capital and revenue budgets.

10 LOCAL COMMITTEE DECISION TRACKER [FOR INFORMATION]

(Pages 33 - 38)

This item provides an update on previous decisions and actions agreed by the Committee. The Committee is asked to agree that the items marked as complete are removed from the tracker.

11 FORWARD PLAN [FOR INFORMATION]

(Pages 39 - 40)

The Committee is asked to note the forward plan for the Committee and propose any items which they would like to see added.

12 DATE OF NEXT MEETING [FOR INFORMATION]

Tuesday 07 June 2022.